



Application Form

Personal details

Surname:	
Forenames:	
D.O.B	
Current address:	
Day time telephone number:	
Evening telephone number:	
Mobile number	
Email	
National Insurance No.	

Employment history

Present post:	Job title:		
Employer:	Date started:		
Salary and benefits:			
Major duties and responsibilities:			
Previous posts (please start with the most recent):			
Job title:	Employer:	Dates (from-to):	Salary:

Previous posts continued			

Education/training

Secondary education:	Dates attended:	Qualifications/grade:

Further/higher education:	Dates attended:	Qualifications (with date)/grade:

Other relevant training, professional qualifications or work related skills:

Other details	
What is the notice required in your present post?	
Is your present post your sole regular employment?	Yes No
Are you a British subject or a national of any EU country?	
If not, do you have the right to work in the UK and a current work permit?	
If so, please state the expiry date of your right to work in the UK and/or your work permit.	

Other Details continued

Where did you see the advertisement for the post?

Position applying for:

Availability to Work (please circle available shifts below)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon
Evening	Evening	Evening	Evening	Evening	Evening	Evening

Preferred hours per week (please circle)

Part time: 8-16hrs/16-20hrs per week Full time 32hrs per week +

Do you have any holidays booked in the next 12 months?

Are you available to work over peak season June – September?

Do you have any unspent criminal convictions?

Emergency Contact Details (please provide two contacts)

Name:

Address:

Telephone No.

References

Please give the details of two referees, stating how long you have known them. (One should be your current or most recent employer.) References for shortlisted candidates will be taken up before interview unless you request otherwise.

1. Name:	2. Name:
Address:	Address:
Telephone number:	Telephone number:
Occupation:	Occupation:
Time known:	Time known:
May references be taken up before interview? YES/NO	May references be taken up before interview? YES/NO

Data protection

Information from this application may be processed for purposes registered by the Employer under the Data Protection Act 1998. Individuals have, on written request [on payment of a fee] the right of access to personal data held about them.

I hereby give my consent to [name of Employer] processing the data supplied in this application form for the purpose of recruitment and selection.

Declaration

I declare that the information given in this application is to the best of my knowledge complete and correct.

Employee's signature

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Note: Any false, incomplete or misleading statements may lead to dismissal.